

# **WESTERN PENNSYLVANIA WRITING PROJECT REQUEST FOR CONFERENCE TRAVEL SUPPORT**

**Conference & Location:**

**Conference Date(s)**

**Please attach a brief (Maximum 1 page single-spaced) written proposal detailing how you will represent the Western Pennsylvania Writing Project at this conference and how the Project will benefit from your participation. Are you presenting, serving as a representative, gathering information, representing WPWP, serving in an NWP leadership role?**

**Proposals will be reviewed and selected on merit and availability of travel funds.**

\_\_\_\_\_ **I am a presenter at this conference.**

**Title of My Presentation:**

**Date and Time of Presentation:**

**Your name:  
(Please type or print)**

**Fellows Year:**

**If I receive travel support to attend this conference, I agree to submit a Conference Report form and Request for Reimbursement form with travel receipts to the Writing Project within thirty days of the conference.**

**Signature:**

**Date:**

**WPWP Approval  
Signature:**

**Date:**